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## Your step-by-step guide to successfully create an app with FileMaker



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## Bring it to life!

Now that you've completed the Plan guide and have learned to gather requirements, prototype your design, and get user feedback, you're ready to roll up your sleeves.

This guide walks you through the first steps of creating your custom app using the FileMaker Platform.



### Build the perfect custom apps to connect your team to your business.







Start building your custom app using the FileMaker Platform!

This is the second part of a three-part guide which covers the steps for building a custom app using the FileMaker Platform.

Learn the essential components of FileMaker and then begin to make your idea a reality.

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### The steps to building a custom app

Building a custom app starts with three principles.

### Plan

Create

Deploy

These principles, illustrated in three separate guides, lead you through the process of creating a custom app that transforms the way you do business.

### Three principles help you build a custom app.



Explore what you can do with custom apps. Start with *Plan*.





Develop your custom app with Create, a stepby-step guide to working with the FileMaker Platform.

Put your custom app into action. Learn how to roll it out to users with *Deploy*.







Assumptions

Make sure you have the most recent version of FileMaker Pro or FileMaker Pro Advanced on your desktop.

If you don't, consider:

Contact Sales: (800) 725-2747 or Download a Free Trial: <u>www.filemaker.com/trial</u>

**Note:** this guide makes references to the user scenario of "Jennifer" outlined in the *Plan Guide*. Please refer to the Plan Guide for more details about this scenario.





FileMaker Pro

FileMaker Pro Advanced



### FileMaker Platform: A custom app platform

FileMaker is a rapid application development tool.

It has a drag-and-drop graphical user interface to make it easy to build apps.

It has a scripting language for automation.

It has at its core a database providing the structure to store and retrieve a variety of data.







## Learn about databases

- The steps to building a custom app
- Design data model
- Design user interface
- Import data
- Integrate other data sources
- Create business logic and design workflow
- Set up security
- Test your app
- Appendix A



### - Learn about databases





### Foundations

### What does a relational database do for you?

Relational databases are used to manage large amounts of information effortlessly.

### Why does this matter to you?

With a single point of entry, you can create or retrieve data while keeping duplication at a minimum.

For example, consider a company with multiple contacts who share the same work address. One work address is shared for contact A, B, and C. If the address needs to change, it only needs to change once for all contacts.

People use relational databases to manage inventories, maintain a list of student grades, track people or assets, and much more.





### Organizing your data

The first step in data modeling is looking at your data and figuring out how you're going to organize it. What are the groups of things that you're trying to describe? These are called entities.

*Entities* describe generic groups or classes of things that are distinct from one another.

You describe each entity using *attributes*, which provide specific and individual information about an entity.

### **Examples of entities**



Entity Employees

**Attributes** 



company, department, name, address, etc.



Entity Cars

**Attributes** manufacturer, model, year, color, etc.



### Relational database structure: Tables, records, and fields

In database terminology, the entities are represented by tables. The individual items in the table are records, and the entities' characteristics or attributes are fields. Together, the tables, records and fields are part of what makes up the database schema.

As you create the schema for your app, the structure of your relational database is modeling the real-world problems you are trying to solve. Relational database tables work together to ensure that the correct data is available when you need it.

Here, we show Jennifer's customer table. The example shown is much like a spreadsheet. Each customer is a record (row), and each customer's attribute such as name, company, address, etc. is a field (column).

When entering data in a database, think about how to break up the data into its most basic components, so that you maximize your search capabilities. For example, when entering a person's name into a database, define the first name and last name as two different fields. Likewise, for a person's postal address, break it up into components such as street address, city, state, etc., as shown in the example.

#### (Columns) **Street Adress** City Last Company **First** West Side Antiques 500 W. Main St. Dave Jones Sue Smith Rankin Studios 7788 N. First St. XYZ Global Chase 45 Loma Linda St. Sunnydale Tom : :

Fields

Records (Rows)

**Customer Table** 





### Relationships

Relationships connect data stored in different tables, so that when you are looking at a record in one table, you also have access to the connected data in another table. The connection is accomplished by matching information between the two tables. Here are some examples:

- A person and his/her insurance policies. A person can have many insurance policies, and each insurance policy belongs to only one person.
- A car and its oil changes. A car may have many oil changes over time, and an oil change is performed on one car.
- A department at a company and its employees. The department may have many employees, and each employee belongs to one department.

Next slide, we'll dig a little deeper into how these connections are made.







### Relationships

When setting up a relationship, we match pairs of fields between the two tables in order to connect them. These fields are called "keys" because their values must match for the relationship to make a connection. The fields must be unique, for example an ID field that represents a unique record. In the example below, the











Car ID column in the car table is the primary key, while the Car ID column in the service table is the foreign key. By matching these two fields, each car in the car table is related to one or more service jobs in the service table, and each service job in the service table is related to only one car.

Service Table					
Car ID	Service Date	Type of Service	Technician ID	Hours Worked	Job ID
35672897	2/5/14	Oil Change	1	3	123
↗ 35672897	5/20/14	Tuneup	3	4	456
35672897	8/3/14	Brake Job	5	2	789
87390286	3/30/14	10K Service	1	3	257
* 87390286	9/17/14	Smog Check	2	4	942
87390286	4/23/15	Oil Change	4	2	715
→ 54289318	6/18/14	Oil Change	2	4	142
54289318	1/8/15	Oil Change	3	5	736
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#### **Foreign Key**

A foreign key is a field in the second table. Its values are populated so that they match to values in the primary key. It's called "foreign" because its value originates in another table.







### Relationships

Now let's look at our example with Jennifer. It has a similar structure to the preceding examples:

- Each customer may have many assets
- Each asset is associated with only one customer

First	Last	Company	Street	Customer ID
Dave	Jones	West Side Antiques	500 W. Main St.	103
Sue	Smith	Rankin Studios	7788 N. First St.	110
Tom	Chase	XYZ Global	45 Loma Linda St.	109
John	White	Iris Designs	392 Oak St.	102
	•		•	

#### **Customer Table**







Defining relationships between tables sets up a powerful foundation for future logic and reporting. When you create tables and create relationships between them, you apply data modeling concepts. Review your User Scenarios and Requirements documents to think about the relationships you will need to create. How is your data connected?

	Customer ID	Category	ltem	Serial Number	Cost
	→ 103	Telephone	VOIP	779182737S	75
	103	Computers	15"	BN299765G	1000
	→ 110	Appliances	Espresso	2267155789A	100
	110	Office	Desk	5582939281G	50
	110	Cameras	Digital	1X2U9H28JS	300
	110	Computers	Desktop	ZA9982938829	1200
	<sup>•</sup> 109	Office	Desk	5575372783E	50
	109	Computers	Desktop	ZA9962536488	1200
				•	•

#### **Asset Table**





# Design data model

- The steps to building a custom app
- Learn about databases
- Design data model
- Design user interface
- Import data
- Integrate other data sources
- Create business logic and design workflow
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- Test your app
- Appendix A







### Layouts

Layouts are the building blocks of the user interface, allowing the user to view and interact with the data. The data may be displayed as a form, where only one record shown at a time, or as a list or table, where multiple records are shown at once. In the illustration below, the data is being displayed as a form. As the user moves from record to record, the data displayed on the form changes.





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FileMaker Training Series: Basics Lessons 3 and 9

Records







### Layouts

Layouts can be viewed in three different ways. Table View displays one or more records at a time, similar to a spreadsheet. List View displays one or more records as a list. It provides more formatting options than Table View. Form View displays one record at a time and provides the same formatting options as List View.

### Layout views from Jennifer's customer table

#### **Table View**

Last

Jones

Smith

Chase

. . .

White

First

Dave

Sue

Tom

. . .

John

Company	Street	•••	Πανρ	longs
West Side Antiques	500 W. Main St.		Dave	001165
Rankin Studios	7788 N. First St.		Sue	Smith
XYZ Global	45 Loma Linda St.		Tom	Chase
Iris Designs	392 Oak St.		John	White

#### **List View**

Displays one or more records at a time in a spreadsheet like view.

Displays one or more records as a list.

XYZ

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FileMaker Training Series: Advanced Module 3

West Side Antiques	500 W. Main St.	
Rankin Studios	7788 N. First St.	
XYZ Global	45 Loma Linda St.	
Iris Designs	392 Oak St.	

#### **Form View**

Dave Jones	
500 W. Main St.	
Paso Robles, CA	800-555-1268
Owner	
West Side Antiques	

Displays one record at a time.







## Design user interface

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### - Design user interface





### Design user interface

Designing a user interface is an iterative process. You'll start by thinking about the users and the activities they are trying to accomplish. Are they performing data entry? Looking up information? Taking action based on specific data?

The user requirements gathered in the 'Plan' step of this framework will help you decide how the user interface needs to look, and what the business rules are to connect your data.







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Website	westside.biz37.com	>	State	CA		
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### Layout Assistance

When you create a layout, FileMaker helps you choose a layout template appropriate for the device where the layout will be viewed. There are templates for computers (desktops and laptops), iOS devices, and printers. Most Starter Solutions include layouts for mobile devices as well.



	New Lay	out/Report	
Show records from:	Meeting Notes	Layout Name:	Layout #2
Computer		iPad	Printer
Form	List	Table	Report
			Cancel Finish



### Themes

Another great feature FileMaker offers is the ability to choose themes for your layouts. Themes help create a visually attractive user interface by providing consistent styles for buttons, fields, background and other objects on a layout. They apply pre-defined fonts, sizes, colors, and other styling to your layout to give the user interface a professional and attractive look and feel.



Layout themes	Preview		
Aspire	Lorem Ipsum		
Enlightened Print Luminous Sophisticated	Dolor Sit	Amet	
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Enlightened Touch	Adipisicing	Incididunt	
Luminous Touch Sophisticated Touch Tranguil Touch		× Ut emin	Ad minim
Vibrant Touch Basic Minimalist Minimalist Touch		Lorem	lpsum



### Reports

You may want to see data in other formats such as a dashboard or a report. See Appendix A for more layout details.

### 

Dashboards use the charting tool and global fields to summarize the data.



#### Report

#### Sales Report By Year and Month

		Invoices	Invoice Summary Total	Average Invoice
Year of Sale	2006	29	\$10,279.15	\$354.45
December	2006	2	\$239.00	\$119.50
November	2006	1	\$650.00	\$650.00
September	2006	2	\$209.95	\$104.98
August	2006	2	\$78.90	\$39.45
July	2006	1	\$18.95	\$18.95
June	2006	4	\$7,653.95	\$1,913.49
May	2006	1	\$0.00	
April	2006	4	\$554.85	\$138.71
March	2006	8	\$798.75	\$99.84
February	2006	2	\$34.90	\$17.45
January	2006	2	\$39.90	\$19.95
Year of Sale	2005	252	\$17,945.05	\$71.49
December	2005	4	\$103.75	\$25.94
November	2005	2	\$154.95	\$77.48
October	2005	3	\$107.80	\$35.93
September	2005	6	\$193.45	\$38.69
August	2005	4	\$76.80	\$19.20
July	2005	6	\$128.65	\$21.44
June	2005	10	\$554.70	\$55.47
May	2005	13	\$5,884.35	\$452.64
April	2005	65	\$6,188.40	\$95.21
March	2005	57	\$1,676.00	\$29.40
February	2005	31	\$890.00	\$28.71
January	2005	51	\$1,986.20	\$38.95

Reports display data in categories, use summary fields and present data at different levels of a hierarchy.



# Import data

- The steps to building a custom app
- Learn about databases
- Design data model
- Design user interface

### - Import data

- Integrate other data sources
- Create business logic and design workflow
- Set up security
- Test your app
- Appendix A







### Choose a way to start

There are three ways to get started:



FileMaker Pro provides Starter Solutions.







### **FileMaker Pro or Pro Advanced**

### Import your data

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Importing is as easy as drag and drop.

#### **Start from scratch**



If you know how your interface needs to look, start here.



### Starter Solutions

Start from a FileMaker Starter Solution available in the File Menu.

- Projects
- Event Management
- Contacts
- Assets
- Content Management
- Invoices
- Inventory
- Tasks

- Estimates
- Resource Scheduling
- Meetings
- Expense Reports
- Product Catalog
- Personnel Records
- Time Billings
- Research Notes





### Import data

When you import data, you are bringing data from another source (usually a file) into a FileMaker file. You can import data from:

- Another FileMaker file
- A Microsoft Excel file, or another supported file type
- An external source like ODBC or MySQL









#### Another FileMaker file

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	1956	110	Espresso Machine	LH3000	2267155789A
	1967	107	Morowave	Microwave Oven	77W2245ZA23
	1958	105	Desk Chair	ErgoChair 100	5574986320H
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#### FileMaker Pro file

Office Furnitu

Office Furniture

Office Furniture

Camenas

Cameras

Telephone

#### Microsoft Excel file



External Source



## Integrate other data sources

- The steps to building a custom app
- Learn about databases
- Design data model
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### - Integrate other data sources





### External Data Sources

### Scheduled integration

You can use FileMaker software's automation tools to schedule your data integration so that data is brought into your FileMaker app in batches at designated days and times.











FileMaker Training Series: Advanced Module 9







### External Data Sources

In our example, Jennifer needs to track customer contact information located in an external database in the corporate office. Using FileMaker software's real-time data feed capabilities, an app can be designed to access this external data just as if it were located in a FileMaker Pro table.







## Create business logic and design workflow

- The steps to building a custom app
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### - Create business logic and design workflow





### What is business logic?

Business logic is the programming that manages the communication between an end user interface and a database. The main components of business logic are business rules and workflows.

- A business rule describes a specific procedure
- A workflow consists of the tasks, procedural steps, required input and output information, and tools needed for each step of that procedure





### Business automation

When building your custom app, it's likely that you'll need to automate some aspect of your workflow. FileMaker provides an intuitive scripting language to help with this. This language is easy to read and write, while also providing considerable power and allowing you to model complex scenarios.

In addition to the scripting language, FileMaker includes calculation formulas, functions, and other useful tools for streamlining processes.





### Scripting: An important aspect of app logic

Scripting allows you to automate processes, from simple navigation tasks to complex reporting and workflows. Automation is accomplished by creating and using scripts. A script consists of a series of instructions. Scripts can be invoked by performing an action in the app. For example:

- Selecting an item on a menu
- Clicking a button on a layout
- Entering a layout
- Navigating between records
- Opening a file









### Script Workspace

The Script Workspace in FileMaker is where you create, edit, view, and organize your scripts.

Highlighted below is a one step script that changes the screen, causing the customer list layout to be displayed. Left bar shows a list – of current scripts





#### **Script Workspace**



### Automating a task

### Jennifer needs to enter information on new customers. Here is an example of how a script can meet her needs:

Equipment Rental	s - 2				
$\pm$ $\equiv$	Q. 11 Å.		Q Search	+	
w Record Delete Record	Find Sort Share			Scripts	
			A <sup>a</sup> (Edit Layout)	C	Search
		10.00	+ Create New Customer	S Go to C	ustomer List
State		Tier		S Create N	lew Customer
MT		Bronze	իրդ	S Go to C	ustomer's Assets
CA		Gold			

#### What the user does:

User clicks on the button "Create New Customer". This button has been set up to invoke the 'Create New Customer' script.

#### What happens:

- Step 1: FileMaker Pro goes to the layout called "Customer Details."
- Step 2: A new record is created.
- Step 3: The cursor moves to a field called
  - "Company."



#### What the user sees:

A blank customer form is displayed. The cursor is positioned on the "Company" field, so the user can start entering the new customer's data.





### Automating a task

### Jennifer also wants to automate the task of generating reports. Here's what she does:

Equipment Re	ntals		Generate chart email	
Record Delete Record	Q , ı     ₫ , Find Sort Share		1 Go to Layout [ 2 Print Setup [ F 3 Set Variable [	"Asset Dist Westore ; No \$filepath ;
■ ■ ■ ■ ■ ■	E = = =		4 Save Records a Current record	s PDF [ Rest ]
State		Tier		
MT		Bronze		
CA		Gold		

#### What the user does:

User clicks on the button "Create Email & PDF." This button has been set up to generate an email with a PDF attachment.

#### What happens:

- Step 1: The chart layout is displayed. Step 2: Print settings are established (in this case, landscape).

- Step 3: A temporary file path is generated to establish a place to store the PDF file.
- Step 4: The PDF file is generated and attached
  - to an email.





#### What the user sees:

Users receive an email with the PDF attachment.





### Calculations

A calculation uses a formula to generate a result. Sometimes the result is displayed on the screen much as formulas are displayed in a spreadsheet. Other times, the result is used by a script to make decisions about what the script does next. The use of calculations in FileMaker software is similar to the use of formulas in spreadsheets.

Calculations can used to populate fields, provide tooltip messages, set up dynamic emails, and for many other purposes.











### Business Intelligence

Jennifer wants to know the total cost of equipment. She is also interested in metrics like the asset category, the asset purchase date, the rental agreement starting date, and the individual asset cost for inventory planning purposes. Developing a custom app using the FileMaker Platform can help Jennifer make better business decisions by monitoring these specific metrics.

FileMaker Pro can present this information in the form of reports or charts for easy visualization as shown in the next few pages.





### Calculations

For Jennifer's app, we can define two calculations, one to find the number of days an asset is leased, and the other to find the total cost of a customer's assets. These metrics can be tracked over time to help Jennifer make better business decisions.



					Equipment Re	entals				
< >	2	O 14 Total (Sorted)	Ē	+	Ξ	Q.	п Δ.		Q Search	
	Rec	ords	Show All	New Recor	d Delete Record	Find	Sort Share			
Layout: Cus	tomer Details	💙 🛛 View As: 🚍	Preview						Aª	Edit
Arial		0) (Regular	0) (16 pt 0)		11 B/보					
							Go to Cusstor	ner's Assets		r List
Customer ID	110	]		_	Category	Item	Serial Number	Purchase Date	Cost	
Company	Rankin Stud	lios		ſ	Appliances	Espress	2267155789A	1/27/2011	100	1
Website	rankin.ipsur	nlorem.net								
Address	7788 North	First St.			Office	Desk	5582939281G	6/7/2011	50	
City	Santa Clara				Cameras	Digital	1X2U9H28JS	7/8/2011	300	
State	CA	N:							2220	
Zip	95052				Computers	Deskto	ZA9982938829	11/6/2013	1200	
Phone	(408) 555-7305 Gold									
Tier										
Full Address	7788 North Santa Clara	First St. ,CA 95052					5	Total Cost of Asset	s 1650	

#### **Displaying the calculations**

Here the total cost of assets is calculated for this customer.







### Data visualization

FileMaker software can generate hierarchical reports that summarize groups of records.

The assets on this report have been grouped into appliances, cameras, computers, office furniture and telephone records for easy viewing of costs.

#### FileMaker Report

		Equipr	ment Rentals		
< >	7 O Records	9 / 12 Found (Sorted) Find	sort Share	Q Search	>>>
Layout: Asset Re	port v)	View As: 🖂 🧮 🕅	Preview		An Edit Layout
Arial	4) (F	legular ()	(16 pt 0)	∎ B/⊻ ≡ ≡ ≡	E
Asset Repor	nt				
	Asset ID	Item	Purchase Date	In Service Date	Cost
Appliances					
	1956	Espresso Machine	1/26/15	2/9/15	\$100.00
	1957	Microwave	3/17/15	3/31/15	\$150.00
					\$250.00
Cameras					
	1961	Digital Camera	5/1/15	5/15/15	\$300.00
	1963	Digital Camera	7/8/15	7/22/15	\$300.00
					\$600.00
Computers					
	1955	Desktop PC System	1/9/15	1/23/15	\$1200.00
	1970	15" Notebook	10/9/15	10/23/15	\$1000.00
					\$2200.00
Office Furnitu	ire				
	1958	Desk Chair	3/26/15	4/9/15	\$100.00
	1960	Conference Table	4/23/15	5/7/15	\$1000.00
					\$1100.00
Telephones					
	1959	VOIP Telephone	7/14/15	7/28/15	\$75.00
					\$75.00
				TOTAL:	\$4225.00
100	Rowse				



### Data visualization

The same asset data can be presented as a pie chart for easy visualization.

#### FileMaker Report

		Equipr	nent Rentals		
< >	7 O Records	9 / 12 Found (Sorted) Find	. III ⚠ੈ. Sort Share	Q Search	»
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Asset Repor	nt				
	Asset ID	Item	Purchase Date	In Service Date	Cost
Appliances					
	1956	Espresso Machine	1/26/15	2/9/15	\$100.00
	1957	Microwave	3/17/15	3/31/15	\$150.00
					\$250.00
Cameras					
	1961	Digital Camera	5/1/15	5/15/15	\$300.00
	1963	Digital Camera	7/8/15	7/22/15	\$300.00
					\$600.00
Computers					
	1955	Desktop PC System	1/9/15	1/23/15	\$1200.00
	1970	15" Notebook	10/9/15	10/23/15	\$1000.00
					\$2200.00
Office Furnitu	ire				
	1958	Desk Chair	3/26/15	4/9/15	\$100.00
	1960	Conference Table	4/23/15	5/7/15	\$1000.00
					\$1100.00
Telephones					
	1959	VOIP Telephone	7/14/15	7/28/15	\$75.00
					\$75.00
				TOTAL:	\$4225.00
100	Rowse				







# Set up security

- The steps to building a custom app
- Learn about databases
- Design user interface
- Design data model
- Import data
- Integrate other data sources
- Create business logic and design workflow
- Set up security
- Test your app
- Appendix A







### Role-based security: Who will use the app?

#### Identity

Authentication verifies the identity of the user. The user creates an account which includes a username and password.

### **Access Control**

FileMaker software allows you to set privileges for each user by creating privilege sets and associating them with specific user accounts. Privilege sets control what a user can do. For example, they determine what data the user can view, create, edit, and delete and what layouts and scripts the user can access.

Role

Layout

Executive report

The executive has access to all three layouts, the data-entry employee has access to only one layout, and the field employee has access to two layouts.









### Role-based security: Privilege sets

Every new FileMaker app you create has 3 pre-defined privilege sets:

#### **Full Access**

The user has complete access to the file.

#### **Data Entry Only**

The user can view, create, edit and delete records; and import and export data.

### **Read Only**

The user can view records and export data.

Additionally, you can define custom privilege sets for fine-grained control over what a user can do.





### Managing accounts locally or externally

FileMaker provides two types of accounts, local and external, allowing you to manage them within each individual FileMaker file or externally from a directory service.

Local accounts are defined within the FileMaker Pro database file itself. You can have as many as you want, and you can use scripts to create and modify them automatically.

With external accounts, accounts are created in an external system, typically Active Directory or Open Directory, so that authentication can be managed by an IT administrator.



### High-level security diagram

The FileMaker Platform employs a unified security model, where the security that you establish for an app is applied across iPad, iPhone, Windows, OS X and the web.

(\*) Indicates areas where security is setup outside of the FileMaker Platform.







### Insuring your data is secure at rest and in flight

FileMaker Pro Advanced offers encryption at rest, which obfuscates and secures all the information stored within a given FileMaker app so that it can only be accessed by authorized users. This is in addition to the account-based security discussed previously.

FileMaker Server uses Secure Sockets Layer (SSL) technology to encrypt connections between FileMaker Server and its FileMaker Pro and FileMaker Go clients, as well as between the Web Publishing Engine and its FileMaker WebDirect and Custom Web Publishing clients. This helps to ensure that your hosted communications remain private.







- Learn about databases
- Design user interface
- Design data model
- Import data
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- Test your app
- Appendix A

## Test your ann







### Test your app

After building your app, test your design with the intended users.

Testing is an iterative process and a critical step in building your app. The results of testing will determine whether you to repeat another cycle of the design process before moving on to the 'Deploy' step.



#### Test your app



### Circle back and test your design with users





Implement users' feedback







## Appendix A

- The steps to building a custom app
- Learn about databases
- Design data model
- Design user interface
- Import data
- Integrate other data sources
- Create business logic and design workflow
- Set up security
- Test your app
- Appendix A







### FileMaker Pro layout views



#### **Form View**

					Equipment Re	intals				
< >	Records	11 Total (Sorted)	Dev Al	Han Record	Delate Record	Q.	son Share		Q Search	
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							Go to Cussto	mer's Assets	E Custom	er List
Sustomer ID	104				Category	Item	Serial Number	Purchase Date	Cost	
Company Website	Mountain Air W	ine Shop			Telephones	VOUP	778640061K	4/18/2011	75	-
Address	100 Mountain R	load			Appliances	Espress	2268276159A	8/31/2013	100	
City State	South Lake Tah	108			Cameras	Digital	1X2V5028NC	11/15/2013	300	
Zip Phone	96142 (530) 555-9433	3			Computers	Deskto	ZA9988273654	11/30/2013	1200	
Tier	Gold									Ψ.
Full Address	100 Mountain R South Lake Tah	toad Ioe,CA 96142						Total Cost of Asset	s 1675	

•									
3	0	O Total (Unsorted	)						
	F	Records	Show All						
Layo	out: New Solution	View As:	E Preview						
List	View		$\mathbf{V}$	Table	View				
		Equipment Rentais						Equipme	ent B
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Custome	r ID. Company	State	+ Create New Customer	Lavout: Asse	ats	View As: 🖂 🗏	Preview	New Hecold Delete He	Cord
107	Kristi's Auctions	MT	Bronze	Asset ID	Customer ID	Item	Model	Serial Number	
110	Rankin Studios	CA	Gold	1955	108	Desktop PC System	z99145A System	ZA9932716482	C
112	Williams Design Studio	NV	Gold	1956	110	Espresso Machine	LH3000	2267155789A	A
		-		1957	107	Microwave	Microwave Oven	77W2245ZA23	A
106	SpinSeven Creative Design	AZ	Gold	1958	105	Desk Chair	ErgoChair 100	5574986320H	0
108	Vineyard Portraits, Inc.	CA	Silver	1959	104	VOIP Telephone	Clear Call 2000	778640061K	Te
105	Abbott Cascultur		Respon	1960	109	Desk Chair	ErgoChair 100	5575372783E	0
105	HOLOIL SOLUTINES	5	ET UT LE E	1961	107	Digital Camera	IX US 801S	1X2U5G64AC	C
109	XYZ Global	OR	Silver	1962	110	Desk Chair	ErgoChair 100	5582939281G	0
103	West Side Antiques	CA	Gold	1903	111	VOIR Telephone	Clear Call 2000	7786827620	
				1904	112	Microwave	Microwaya Ouer	771027201104	16
				1900	112	microwave	Microwave Oven	111101 301101	1



#### Layout View Options



**Equipment Rentals** 

Computers

Appliances

Appliances

Telephones

Cameras

Cameras

Telephones

Appliances



### How are FileMaker Pro four Modes used?



e?	
and delete records	
for reports	





### FileMaker Pro Modes

#### **Find Mode**

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i Cirtacta				
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	First 75	13		
	Last: 10		Address 1 12	
			Attime 2 G	
	Contrainty 15		ON U.	
	305 PDe 1		then G	
	Vindente L		Praital Code 12	
	(Brain)	*	Casetty iz	
			(direct)	
	Office Phone II.			
	Adultin 10			
	Personal /h			
	Fee 16			
	Office Erroll 15			
	Paraonal firmat - 15			
	Familie 1			
	Communication of the second se			

#### **Browse Mode**



Search through your data and find records that match the criteria you enter Enter, edit, and view the data

![](_page_52_Picture_8.jpeg)

![](_page_52_Picture_9.jpeg)

#### Layout Mode

![](_page_52_Picture_12.jpeg)

Design interfaces, deciding how data should look

#### **Preview Mode**

![](_page_52_Picture_15.jpeg)

See how your data and layout will be printed or saved to PDF

![](_page_52_Picture_17.jpeg)

Changing modes in layout mode (Left bottom corner)

![](_page_52_Picture_19.jpeg)

![](_page_53_Figure_1.jpeg)

A layout is divided into various parts. The most commonly used ones include:

- Header
- Body
- Footer

Layout parts control how and where objects such as fields, text objects and graphics are displayed.

When you create a new layout, it will include one or more parts depending on your choice of layout template and the layouts dimensions are based on device type selected.

![](_page_53_Picture_8.jpeg)

![](_page_53_Picture_10.jpeg)

### Layout mode navigation and editing tools

In Layout mode, FileMaker provides editing options on the Status Tool Bar to add layout objects such as portals for displaying related table information, button bars for adding navigation or printing a report, web viewers for displaying web content and much more. The Inspector Tool Bar gives you control over the objects placed on the layout.

#### **Status Tool Bar**

![](_page_54_Picture_4.jpeg)

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Ŧ	⊟F	ield Pick	er		() A	Ma Exit Layout
UINTER	o. (	Solid	0	1 pt	OT I	Fill:

	Insp	ector		
Position	Styles /	Appea	rance	Data
Position			_	
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ooltip				1
Position	4.833 Left	in [	3.958 Top	in
	6.486 Right	in [	4.444 Bottom	in
lize	1.653 Width	in [	0.486 Height	in
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Align 18 8 8	3 0 0 0	0 00	Spac	e 
lesize	000	38		
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Sliding & V	/isibility	_	_	
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#### Inspector Tool Bar (Object Control Center)

![](_page_54_Picture_9.jpeg)

### Layout mode navigation and editing tools

The Field Picker is used to define fields for your app, and to add or change fields for an existing layout. Once fields is created, you simply drag them over to your desired layout. You can also view and create fields from other tables using Field Picker.

![](_page_55_Picture_4.jpeg)

### **Field Picker**

![](_page_55_Picture_7.jpeg)

![](_page_55_Picture_8.jpeg)

![](_page_55_Picture_9.jpeg)

### Get started sharing your app with our next guide:

![](_page_56_Picture_1.jpeg)

Your step-by-step guide to successfully deploying your FileMaker app.